

ANNEXURE B: PENALTY SCHEDULE

N.B. These penalties must be read and used in conjunction with the Builder Guidelines, Aesthetics Guidelines and Code of Conduct (Annexure A).

| RULE REFERENCE | DESCRIPTION OF TRANSGRESSION | WRITTEN WARNING | 1ST OFFENCE OR REMINDER | 2ND OFFENCE OR REMINDER | ONGOING OFFENCE OR REMINDER |
|--|---|------------------------|---|---|---------------------------------------|
| 1. GENERAL | | | | | |
| 1.1 | Contravention of any rule, as stated in the Constitution, but not listed in this schedule | Yes | Discretion of Trustee & Estate Office | Discretion of Trustee & Estate Office | Discretion of Trustee & Estate Office |
| 2. GENERAL CONDUCT | | | | | |
| <i>Good Neighbourliness</i> | | | | | |
| 2.1 | Use of mechanical equipment outside of specified hours or use of non-compliant generator/s. Municipal guidelines apply. | Yes | R500 | R700 | R1,000 |
| 2.2 | After hours (outside of specified hours) specific nuisance/noise (e.g. parties). Municipal guidelines apply. | Yes | R500 | R700 | R1,000 |
| 2.3 | Discharge/Brandishing of any weapon (firearm, air rifle, crossbow, etc) inside the estate. Setting off fireworks inside the estate. | Yes | Contact your local law enforcement immediately if you witness this infringement | | |
| 2.4 | Jumble or garage sales | Yes | R250 | R500 | R1,000 |
| 2.5 | Washing lines not screened (not visible from road) or washing hung over boundary wall or railings and other structures within view of others. | Yes | R250 | R500 | R700 |
| 2.6 | Structures erected without permission (long-term/permanent jumping castles, sheds, wendy houses, tree houses) | Yes | R500/month | R1,000/month | R2,000/month |
| 2.7 | Boats, trailers, caravans, vehicle parts not screened (visible from street) | Yes | R500 | R700 | R1,000 |
| <i>Environmental Management</i> | | | | | |
| 2.8 | Non-compliance with rules in relation to pavements and verges | Yes | R400 | R600 | R800 |
| 2.9 | Failure to maintain garden | Yes | R400 | R600 | R800 |
| 2.10 | Failure to maintain boundary walls or structure | Yes | R500 | R700 | R1,000 |
| 2.11 | Discharge of swimming pool water into the streets | Yes | R500 | R700 | R1,000 |
| <i>Fire Prevention</i> | | | | | |
| 2.12 | Lighting of or causing illegal fires | Yes | R1,000 | R1,500 | R2,000 |
| <i>Vandalism – Resident will pay for the damage done</i> | | | | | |
| 2.13 | Vandalism of any HOA property, buildings, equipment or landscaping | Yes | R1,000 | R1,500 | R2,000 |



| <i>Electronic Equipment and Alarm Systems</i> | | | | | |
|--|---|-----|--------|--------|--------|
| 2.14 | Illegal use of trans/receiving radio/s or other devices, drones, irregular sounding of home alarm systems, installing irregular size antenna of satellite dish | Yes | R500 | R500 | R1,000 |
| <i>External Lighting</i> | | | | | |
| 2.15 | LED, neon or spotlight installed that causes disturbance to others | Yes | R500 | R500 | R1,000 |
| 3. GENERAL RULES | | | | | |
| <i>Security</i> | | | | | |
| 3.1 | Any refusal to adhere to any security rules | Yes | R500 | R1,000 | R1,500 |
| 3.2 | Abusive behaviour towards security personnel | Yes | R700 | R1,000 | R1,500 |
| 3.3 | Walking under the security booms at entrance as opposed to using the pedestrian gate to enter and exit as a pedestrian | Yes | R250 | R400 | R600 |
| 3.4 | Residents or visitors tailgating through the boom – including cyclists | Yes | R400 | R500 | R600 |
| <i>B&A Design Guidelines, Rules and Procedures</i> | | | | | |
| 3.5 | Refer to Penalty Schedules within Building and Aesthetics Guidelines | | | | |
| 3.6 | Unauthorised access to a building site - trespassing | Yes | R500 | R700 | R1,000 |
| <i>Borehole, Irrigation and Water Supply</i> | | | | | |
| 3.7 | Drilling without prior approval | Yes | R1,000 | R2,000 | R5,000 |
| 3.8 | Non-compliant water catchment tanks | Yes | R500 | R700 | R1,000 |
| <i>Domestic and Garden Refuse</i> | | | | | |
| 3.9 | Failure to keep refuse containers within boundary wall (not visible from road) outside of allowed collection times (may be out on the day of collection and following morning) | Yes | R250 | R500 | R700 |
| 3.10 | Dumping rubble, refuse, garden waste, building materials or poisonous, flammable or toxic fluids or items | Yes | R500 | R1,000 | R2,000 |
| <i>Traffic and Vehicles</i> | | | | | |
| 3.11 | Failure to register vehicle for estate access | Yes | R250 | R500 | R700 |
| <i>Vehicles</i> | | | | | |
| 3.12 | Residents illegally parking on roads or public open spaces or driving on public open spaces (a pavement is by law considered an open space and should not be obstructed by any vehicle, trailer, etc) | Yes | R300 | R500 | R700 |
| 3.13 | Resident's visitors illegal parking on roads or public open spaces or driving on public open spaces (a pavement is by law considered an open space and should not be obstructed by any vehicle, trailer, etc) | Yes | R300 | R500 | R700 |

| | | | | | |
|----------------------------------|---|--|------|--------|--------|
| 3.14 | Unreasonable/persistent use of any vehicle with noisy exhaust system (incl. motorbikes) | Yes | R500 | R700 | R1,000 |
| 3.15 | Endangering residents and visitors' well-being by driving or riding in a reckless, dangerous or negligent way, cycling or any other means of travel in the Estate | Yes | R500 | R700 | R1000 |
| 3.16 | Visible or illegal parking of caravans, boats, trailer, etc for more than 2 days | Yes | R500 | R1,000 | R2,000 |
| 3.17 | On-street parking of vehicles belonging to or used by defined persons within the Estate for more than 2 days | Yes | R500 | R700 | R1,000 |
| 3.18 | Parking of vehicles on red or yellow painted lines causing a danger or obstruction or in front of or obstructing a fire hydrant | Traffic Department needs to be contacted to enforce rule | | | |
| <i>Environmental Aspects</i> | | | | | |
| 3.19 | Littering or camping in non-authorized areas | Yes | R500 | R700 | R1,000 |
| 3.20 | Lighting of fires in non-authorized areas or burning waste | No | R700 | R1,000 | R2,000 |
| 3.21 | Unauthorized removal, damage or killing of any fauna and flora | Yes | R500 | R700 | R1,000 |
| 3.22 | Unauthorized hunting or trapping or harm to animals | Yes | R500 | R700 | R1,000 |
| <i>Use of Public Open Spaces</i> | | | | | |
| 3.23 | Any activity causing damage, excessive noise and/or vandalism | Yes | R500 | R700 | R1,000 |
| <i>Pets and Domestic Animals</i> | | | | | |
| 3.24 | Walking pets without a leash | Yes | R500 | R700 | R1,000 |
| 3.25 | Pets roaming unattended | Yes | R300 | R500 | R700 |
| 3.26 | Not picking up and removing and disposing of your pet's excrement | Yes | R500 | R700 | R1,000 |
| 3.27 | Unidentified or unregistered pets roaming in the Estate – Register them on the Glovent App. Dogs and cats must have identification on them. | Yes | R300 | R500 | R700 |
| 3.28 | Not adhering to the stated and posted rules in the Dog Park | Yes | R300 | R500 | R700 |
| 3.29 | Pet's causing excessive nuisance to residents (outside of reasonable expectations) | Contact your local law enforcement authority | | | |
| <i>Letting of Property</i> | | | | | |
| 3.30 | Non-compliance with rules in relation to letting of property | Yes | R700 | R1,000 | R2,000 |
| <i>Selling of Property</i> | | | | | |
| 3.31 | Non-compliance with rules in relation to selling of property | No | R500 | R700 | R1,000 |
| 3.32 | Arranging a show house and advertising as such without the Estate Office consent and guidance | Yes | R200 | R400 | R600 |
| 3.33 | More than two "FOR SALE" or "ON SHOW" sign boards within the estate or the non-removal of them in a timeously manner | Yes | R500 | R700 | R1,000 |

| <i>Operating a Business from Home</i> | | | | | |
|---------------------------------------|---|-----|--------|--------|--------|
| 3.34 | Conducting a business or trade from home without the proper authority | Yes | R1,000 | R1,500 | R2,000 |

Consistent refusal by a member to adhere to a rule or to pay the penalty imposed, may be escalated to the Disciplinary Committee or Arbitration Committee or legal proceedings may be implemented, by following the provisions of the Constitution.

These penalties and corresponding fines may, at the discretion of the trustees, be amended as appropriate through a trustee vote.

Any amendments will be communicated to the residents/ owners of the Graanendal Lifestyle Estate.